



# **FORWARD PLAN**

**8 July 2024 - 8 July 2025**

**Produced By:**

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City of York Council  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**CABINET FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 16/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Contaminated Land Strategy 2024

**Description:** Purpose of the Report:  
All councils have a statutory duty to formally adopt and publish a written contaminated land strategy and keep it under periodic review. CYC's current strategy is dated 2016, and this new 2024 version will replace it. The new version incorporates recent changes in contaminated land guidance and provides an update on progress made to date.

Executive Member will be asked to  
The Executive Member is asked to approve the contaminated land strategy 2024.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Emergency

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Mike Southcombe

mike.southcombe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Leader, Policy, Strategy and Partnerships

**Meeting Date:** 17/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Corporate Improvement Action Plan

**Description:** In response to the Council Plan strategic theme “how the council operates”, together with the LGA Peer Challenge recommendations, Executive approved a Corporate Improvement Framework which seeks to build upon many of the things that work well within the council, but recognises areas for improvement, and the need to be on a constant journey of improvement.

The framework was designed to provide opportunity for officers, partners and residents to share their expertise and commitment to the city and contribute to the success of the organisation. As a result, the Corporate Improvement Framework has been consulted on, and through that consultation, the detailed action plan to support the Corporate Improvement Framework has been developed.

The detailed action plan is now presented to the Leader for approval at this Executive Member Decision Session.

The Executive Member will be asked to Approve the Corporate Improvement Action Plan

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:** Chief Operating Officer

**Contact Details:** Ian Floyd, Chief Operating Officer

ian.floyd@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Workshops with partners, officers and the trade unions  
Consultation with residents – on and off-line survey  
CSCCSM Scrutiny on 8 July 2024

Consultees:

Residents, partners, officers, trade unions.

Elected members at Scrutiny committee

**Consultees:**

**Background Documents:** Local Government Association Peer Challenge Public Pack, 09/05/2024 Executive Annex B DRAFT IMPROVEMENT FRAMEWORK FINAL FOR CONSULTATION.pdf

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/24



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Leader, Policy, Strategy and Partnerships

**Meeting Date:** 17/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** A York pipeline of projects for the York and North Yorkshire Combined Authority

**Description:** Purpose of Report: This report shares the proposed York pipeline of investable projects for Mayoral Combined Authority consideration. It provides an update about how the York pipeline of projects was developed and sets out its purpose to steer the council's priorities for developing future funding proposals.

The Executive Member will be asked to:

1. Consider recommendations suggested by City of York Council scrutiny committees.
2. Approve the York pipeline of projects for the York and North Yorkshire Combined Authority to consider funding (subject to business case development),

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:**

Director of Governance

**Contact Details:**

Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The pipeline was developed through cross-directorate officer engagement, followed by review by Corporate Management Team and informal engagement with Executive members. It was then reviewed by each of the Council's scrutiny committees in turn throughout June and July. In addition, a discussion with city partners took place in May which explored the priorities for York within the context of the newly established York and North Yorkshire Combined Authority. This helped to inform the development of the draft pipeline.

**Consultees:**

Executive members  
Corporate Management Team  
Corporate Services, Climate Change and Scrutiny Management  
Committee  
Health, Housing and Adult Social Care Scrutiny Committee  
Economy, Place, Access and Transport Scrutiny Committee\*  
Children, Culture and Communities Scrutiny Committee\*  
City Partners

\*taking place after forward plan publication

**Background Documents:****Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** E-petition – Releasing Section 106 funds to Osbaldwick Sports Club

**Description:** Purpose of the Report: To outline the E-petition received from Cllr Warters requesting the release of section 106 funds to Osbaldwick Sport Club and update what funding has been received and where it is to be spent.

Executive Member will be asked to: Note the contents of the report.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Becky Eades, Head of Planning and Development Services

becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Leveraging more retrofit investment into York

**Description:** Purpose of the Report: This report will seek to increase the level of investment into retrofit in York through a partnership arrangement enabling Greater resident update of the Energy Company Obligation.

Executive Member will be asked to: Support the entering of a partnership arrangement.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Local Transport Strategy

**Description:** Purpose of the Report: The report will present an update on the Local Transport Strategy and accompanying documents.

Executive will be asked to: Approve the Local Transport Strategy and other documents.

This item has been postponed to the Executive Meeting on the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** James Gilchrist **Deadline for Report:** 30/05/24

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Corporate Director of Place

**Contact Details:** James Gilchrist, Director of Transport, Environment and Planning

james.gilchrist@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** There have been a series of consultations leading to the information set out in the report and accompanying documents, including "Our Big Transport Conversation".

Consultees: There was an extensive city-wide public consultation.

### Consultees:

**Background Documents:** Local Transport Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City of York Trading – Creation of a New Company for the Provision of Agency Workers

**Description:** Purpose of Report: To consider the establishment of a new Teckal company for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers to CYC, which would adhere to the Teckal exemption under Reg. 12(1) of the Public Contracts Regulations 2015 (the “New Company”).

The Executive will be asked to:

i) Further to Article 12 of the Council of the City of York’s Constitution, approve the formation of a new Teckal compliant company for the provision of agency workers to Council of the City of York.

ii) Approve the novation of the Council of the City of York’s current Contract dated 7th September 2023 for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers with the current Teckal company, City of York Trading Limited, to the New Company.

iii) Approve City of York Trading Limited to make an Inter-Company Loan to the New Company of up to £500,000 to cover the initial licensing, the first month payroll and HMRC costs for the New Company, pending payment of the initial invoice under the Contract for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers by Council.

iv) Delegate authority to the Director of Governance to negotiate, draft and conclude with City of York Trading Limited all necessary documentation linked to the formation of the New Company (including (but not limited to) the New Company’s Articles of Association, Shareholder’s Agreement, the Novation of the Contract dated 7th September 2023 for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers between the Council of the City of York and the City of York Trading Limited to the New Company, and the Inter-Company Loan between City of York Trading Limited and the New Company.

Please note that further report(s) will be taken to Executive at the proper time to approve and ratify the Articles of Association, Members Agreement, Service Contract and any other governance documents and arrangements in relation to the Newco in

accordance with Art. 12 of the Constitution.

This item has been postponed to the 18 July 2024 due to the pre election period.

**Wards Affected:** All Wards

**Report Writer:** Helen Whiting **Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Operating Officer

**Contact Details:** Helen Whiting, Head of Human Resources and OD

helen.whiting@york.gov.uk

### **Implications**

**Level of Risk:**

**Reason Key:**

### **Making Representations:**

**Process:** We continue to work with a range of stakeholders across the organisation to help refine the Councils agency offer, this includes Trade Union representatives and managers.  
**Consultees:**  
TU representatives  
Managers

### **Consultees:**

**Background Documents:** City of York Trading – Creation of a New Company for the Provision of Agency Workers  
City of York Trading – Creation of a New Company for the Provision of Agency Workers  
13 June 2024 - Exempt Notice - City of York Trading – Creation of a New Company for the Provision of Agency Workers

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Results of Air Quality Action Plan 4 (AQAP4) Consultation

**Description:** Purpose of the Report:  
The report presents the scope and results of the public consultation on a draft of CYC's Air Quality Action Plan update, that took place between 22nd November 2023 and 4th February 2024.

Executive will be asked to.  
Note the results of the public consultation, the updates made to the consultation draft of AQAP4 and to formally adopt AQAP4. Subject to approval, a final version of AQAP4 will be submitted to DEFRA. This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Mike Southcombe      **Deadline for Report:** 08/07/24  
**Lead Member:** Executive Member for Environment and Climate Emergency  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation process:  
The draft AQAP4 was subject to a period of public consultation between 22nd November 2023 and 4th February 2024. The report will provide a full overview of the public consultation process, but in summary this included online and offline mechanisms (including in-person consultation events). The consultation was shared with all CYC staff and CYC councillors, with additional notification of the consultation being sent directly to all statutory consultees and a number of other relevant stakeholders. Again, the report will provide a full overview.  
Additionally, the pre-consultation draft of AQAP4 and outline of the proposed consultation approach was shared with CYC's Economy, Place, Access and Transport Scrutiny Committee on 24 October 2023 (as part of the paper discussing overarching



principles for York's overarching Transport Strategy and Plan).

**Consultees:**

In addition to consulting with members of the public, CYC staff and councillors, information about the consultation was sent to all statutory consultees and a number of other relevant stakeholders. This included DEFRA, all neighbouring local authorities, York Civic Trust, UK Health Security Agency, the Environment Agency, National Highways, Yorkshire Ambulance Service, York Hospital, North Yorkshire Police, all local bus and taxi operators, the Confederation for Passenger Transport, Asthma and Lung UK, the University of York and York St John University. The consultation was also sent to bodies representing local business interests including Make it York, York BID, Federation of Small Business, York Chamber of Commerce and York & North Yorkshire Local Enterprise Partnership.

**Consultees:**

**Background Documents:** Results of Air Quality Action Plan 4 (AQAP4)  
Consultation

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme outturn

**Description:** Purpose of report: To provide members with the outturn position on the capital programme.

Members will be asked: To note the outturn, recommend to full Council any changes as appropriate.

This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance outturn

**Description:** Purpose of report: To provide members with the year-end position on both finance and performance.

Members will be asked: To note the report.

This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell

**Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Chief Finance Officer and S151 Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 4 Prudential Indicators

**Description:** Purpose of report: To provide members with an update on the treasury management position.

Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 4 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management 23/24 outturn

**Description:** Purpose of report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 08/07/24  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management 23/24 outturn

### Call-In

If this item is called-in, it will be considered by the      29/07/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Combined Authority Key Route Network

**Description:** Purpose of report: This report outlines proposals for a Key Route Network (KRN) for York and North Yorkshire (YNY), including the process determining how highway routes are identified for inclusion in the KRN. The report also highlights the responsibilities that require the local highway authorities and York and North Yorkshire Combined Authority (YNYCA) to deliver roles to ensure the effective operation and improvement of the KRN.

The Executive/ Executive Member will be asked to consider the recommended response to the petitions.

This item has been postponed from the 13 June 2024 to the 18 July 2024 due to the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Steve Wragg **Deadline for Report:** 08/07/24

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Corporate Director of Place

**Contact Details:** Steve Wragg, Head of Highway Asset Management  
Tel: 01904 553401  
steve.wragg@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The report has been developed jointly with North Yorkshire Council Highways teams, a similar report base don the same core methodologies and data is being taken to the NYC Executive on the 11th June 2024.

### Consultees:

**Background Documents:** Combined Authority Key Route Network

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Acomb Front Street – Phase 2 Update

**Description:** Purpose of the Report:  
In October 2023, Executive agreed that £570,000 of UK Shared Prosperity Fund monies (UKSPF) be allocated to the development and implementation of the Acomb Front Street Phase 2 Project, including further engagement with residents and businesses.  
In February 2024, the Executive Member for Economy & Transport approved the content of a programme of open public engagement, to seek feedback on costed designs and ideas for the Phase 2 scheme.  
The purpose of this report is to provide Executive with feedback from the public engagement exercise and to outline the recommended next steps for the project. As previously reported, all UKSPF monies must be spent by 31 March 2025.

Executive will be asked to

- Note the feedback from the extensive public engagement
- Approve high-level principles and practical next steps, including Scrutiny for Acomb Front Street Phase 2
- Agree that the decision on the final costed scheme design be delegated to the Executive Member for Economy & Culture, to be made at a public decision session in September 2024

**Wards Affected:** Acomb Ward; Holgate Ward; Westfield Ward

**Report Writer:** Kathryn Daly **Deadline for Report:** 04/07/24

**Lead Member:** Councillor Peter Kilbane

**Lead Director:** Corporate Director of Place

**Contact Details:** Kathryn Daly

kathryn.daly@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

### Making Representations:

**Process:** The Acomb Front Street Phase 2 public engagement commenced on 26 February 2024 and ran to 24 March 2024. The purpose of



the open public engagement work was to test the ideas set out in the Phase 2 project scope and determine the community priorities in the context of the cost and desirability. Learnings from the previous community consultation (Future of Acomb Front Street Study 2021) and community petition July 2023 were also carried forward.

The public engagement sought feedback on :-

- enhancing the area through better placemaking, creating a more people friendly space and reducing the number of bollards
- creating a more accessible destination, with wider, more generous pedestrian crossing points, new accessible toilet facilities and improved blue badge parking
- extending the benefits beyond the high street to better connect local amenities
- longer-term aspirations, including but not limited to looking how to reduce the vehicle dominance in Front Street or the adoption of private frontages

An accessible mix of engagement methods were used to allow for the greatest reach into the community, including in person public meetings/drop-in events, stakeholder meetings and online survey, plus paper-based format.

The community response was tremendous and generated 900 completed surveys, and more than 5,000 comments to be analysed.

The Executive report will include a detailed summary of the engagement feedback received.

**Consultees:**

**Background Documents:** Acomb Front Street – Phase 2 Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Council house acquisitions and disposals policy

**Description:** This report will recommend approval of a policy document that will enable an effective programme for the disposal of a small proportion of council homes which do not meet our long term objectives and to replace these through acquisitions on a one for one basis. The Executive will be asked to approve the acquisitions and disposals policy including suitable delegations.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones

**Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Asset Management Plan which underpins this policy has previously been approved by Executive. Consultees: Colleagues across housing services and the wider council.

**Consultees:**

**Background Documents:** Council house acquisitions and disposals policy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Housing Delivery Programme including making strategic use of land assets

**Description:** This report will provide an update and recommendations on the delivery of affordable housing through both self-delivery and the disposal of land. The report will also provide an update and recommendations on sites not deemed suitable for affordable housing. The Executive will be asked to approve decisions to enable sites to be utilised.

**Wards Affected:** All Wards

**Report Writer:** Nick Collins,  
Michael Jones

**Deadline for Report:** 08/07/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Nick Collins, Head of Property, Michael Jones, Head of Housing Delivery and Asset Management

nicholas.collins@york.ov.uk, michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation process: Consultation has been undertaken with stakeholders for all sites. Consultees: Housing Associations and businesses.

**Consultees:**

**Background Documents:** Update on the Housing Delivery Programme including making strategic use of land assets

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Petition Improving Cycling Facilities on Wentworth Road

**Description:** Purpose of the Report:  
This report acknowledges the receipt of a petition from residents (12 signatures) of Wentworth Road to provide on street secure cycle storage (commonly referred as a Cycle Hanger) on a trial basis with the understanding that this would reduce available road space for car parking, and details how officers propose to take this request forward.

Executive Member will be asked to Acknowledge receipt of the petition and instruct officers to carry out a study on the provision of cycle hangers to residential streets and how this can both inform a new policy and be incorporated in the Local Transport Strategy.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Greg Morgan

greg.morgan@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation process:  
No consultation will take place until the study has been undertaken and its findings reviewed, and an action agreed.

Consultees:  
Ward members, relevant council officers, external stakeholders (including the lead petitioner, local schools, emergency services, bus operators and other statutory consultees for highway schemes)

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Response to the Petition entitled "Reopen The Groves Roads"

**Description:** Purpose of the Report: An e-petition entitled "Reopen The Groves Roads" was presented to the Council in April 2024. 19 people signed this e-petition. The report will acknowledge and respond to the petition.

Executive Member will be asked to: Acknowledge the concerns raised by the petition and consider the aims of the petition in the context of York's emerging Local Transport Plan and wider Council objectives. Decline the request to reopen the roads which were closed to through travel by motorised traffic as part of the Low Traffic Neighbourhood scheme, which became permanent in 2022 as any changes to the highway network need to be assessed across the Local Authority area and through the principles and policies of the emerging Local Transport Plan.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** No additional consultation undertaken. Significant consultation was undertaken before and during the experimental order and before the closures were made permanent. This information is available online on the Council's "The Groves low traffic neighbourhood" page: [www.york.gov.uk/TheGroves](http://www.york.gov.uk/TheGroves)

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Response to the Petitions to Resurface Foxwood Lane and Corlett Court

**Description:** Purpose of the Report:

Two petitions were received at Full Council on 21st March 2024 requesting that highway resurfacing is considered on Corlett Court and Foxwood Lane, the petitions received 58 and 12 signatures respectively. The report details the highway asset data for each road and their need for resurfacing makes recommendations to the Executive Member to respond to the petitioner.

Executive Member will be asked to.

Consider the recommended response to the petitions.

**Wards Affected:** Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Steve Wragg, Head of Highway Asset Management

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not applicable.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** To acknowledge receipt of a petition to review road safety around Fishergate Primary School

**Description:** Purpose of the Report:

To acknowledge an e-petition titled "Fishergate Primary School Road Safety" which was submitted to the Council in January 2024  
To address the issues raised in the petition by including the area into the Council's Safe Routes to School programme for 2024/25 and conducting a feasibility study.

Executive Member will be asked to:

Approve the inclusion of the Fishergate School area into the Council's Safe Routes to School programme for 2024/25 to enable a feasibility study to be conducted and officers to report back once the study is completed.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process:

Initial internal consultations have taken place to prepare this report as well as discussions with the school.

Consultation will take place as part of feasibility study and on any recommended measures presented as part of the study.

Consultees:

For the feasibility study, consultees may include: Internal CYC consultees, local councillors, schools in the area, including parents bodies such as PTFAs, other statutory consultees (including emergency services and us operators), local residents and businesses. Full list of consultees to be confirmed during feasibility study stage.

**Consultees:**



**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of CYC Pavement café licensing process and guidance

**Description:**

Purpose of the Report:

The report will present options to review the Council's pavement café licensing process and guidance following the commencement of the pavement licensing provisions laid out in the Levelling Up and Regeneration Act 2023. The provisions introduce a permanent pavement licensing regime to replace the temporary provisions introduced by the Business and Planning Act 2020, retaining most of the features of the temporary regime but introducing some changes and updated government guidance.

The report will also acknowledge and consider option to address the concerns raised by a petition titled "Support Outdoor Dining in York", which was presented by Cllr Mason to Full Council on 21 March 2024. The petition was signed by 282 people asking for a review of how pavement cafes can operate in the city centre following the changes to pavement café licences made in areas of the city centre where Blue Badge vehicular access has been reinstated.

Executive Member will be asked to:

Consider options to review the Council's pavement café licensing process and guidance following the commencement of the new legislation and the submission of the petition. Changes to the Council's pavement café licensing process and guidance will also need to be approved by the Council's Licensing Committee.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Consultation process:

Consultation on options to include internal Council officers as well as York Access Forum, business groups (for example York BID), and pavement café licence holders.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Tadcaster Road Parking Bays

**Description:** Purpose of the Report:  
The report will provide feedback on the results of the initial consultation that was undertaken, for the proposed changes to the parking/loading bays on Tadcaster Road between its junctions with Royal Chase and Slingsby Grove.

Executive Member will be asked to approve the advertisement of the Statutory Consultation for the amendment to the Traffic Regulation Order (TRO) in response to the consultation with the businesses and residents in the area.

**Wards Affected:** Dringhouses and Woodthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process:

Statutory consultation was undertaken about some additional double yellow lines in the vicinity of the buildings, which resulted in complaints about the loading bay and lack of time limits on one side of the road.

In response further consultation with the businesses and residents was undertaken to understand in greater detail the concerns the businesses have.

The approved amendment to the TRO will require statutory consultation on the matter to be progressed, this will include advertisement of the Notice of Proposal on the affected streets and in a local circulated Newspaper. A letter, which will include the Notice of Proposal and Plan of the proposed restriction, will sent to all residents of properties and businesses adjacent to the proposed areas of restriction. The Ward Cllrs will also receive the information and asked to comment on the Consultation.

Consultees:  
Ward Cllrs  
Residents/businesses of adjacent affected properties  
North Yorkshire Police  
York Ambulance Service, NHS Trust  
North Yorkshire Fire & Rescue  
Freight Transport Association  
Logistics UK

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Tranby Avenue Parking Problems

**Description:** Purpose of the Report:  
The report will respond to the petition submitted by residents of Osbaldwick in relation to the parking problems on Tranby Avenue. The report will also propose potential parking restrictions to remove the long-term parking that is occurring.

Executive Member will be asked to approve the amendment of the Traffic Regulation Order to introduce new parking restrictions on Tranby Avenue.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process:

No consultation has taken place, the request for review was via a petition submission. If the proposal is approved for advertisement then the Notice of Proposal will be put on display in the affected streets and in a local circulated Newspaper. A letter, which will include the Notice of Proposal and Plan of the proposed restriction, will be sent to all residents of properties adjacent to the proposed areas of restriction. The Ward Cllrs and Parish Councils will also receive the information and be asked to comment on the Consultation.

Consultees:

Ward Cllrs

Parish Councils

Residents/businesses of adjacent affected properties

North Yorkshire Police

York Ambulance Service, NHS Trust

North Yorkshire Fire & Rescue  
Freight Transport Association  
Logistics UK

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 19/07/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of results received from the consultation to extend R23 Residents Parking Zone to include Government House Road and a decision to be made on implementing restrictions on Water End slip road.

**Description:** To report the results of the informal consultation feedback received from residents in response to a proposal to extend Resident Parking (ResPark) zone R23 (Westminster Road) to include properties on Government House Road, and determine what action is appropriate following the results.

To consider implementing no waiting restrictions on Water End slip road, to remove the current unrestricted parking amenity.

The Executive Member will be asked to approve the officer recommendation to progress to legal advertisement to extend R23 and implement DYL restrictions on Water End slip road.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Annemarie Howarth

annemarie.howarth@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Each property within the proposed extended area sent an information sheet relating to the proposal to extend R23 and asked to return a ballot sheet with their preference on if they wish to be included within a ResPark scheme and the preferred times/days of operation.

Should the ResPark and DYL restrictions progress to advertisement notices will be placed on street and in the local press along with information sent to properties within the immediate area.

**Consultees:**



**Background Documents:** Consideration of results received from the consultation to extend R23 Residents Parking Zone to include Government House Road and a decision to be made on implementing restrictions on Water End slip road.

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty Points Allocation

**Description:** Purpose of Report: To invite the Executive to consider a request to reinstate unspent points foregone in respect of a previous Lord Mayoralty allocation in 2019/2020, and to consequently amend the forthcoming Lord Mayoralty allocations accordingly, to take effect for the forthcoming municipal year, 2025/2026.

Executive will be asked: To consider the reallocation of unspent points to the Conservative Group from the 2019/2020 nomination to the current points calculation, such reinstatement to take effect for the 2025/2026 municipal year.

**Wards Affected:** All Wards

**Report Writer:** Bryn Roberts

**Deadline for Report:** 02/09/24

**Lead Member:** Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:** Director of Governance

**Contact Details:** Bryn Roberts, Director of Governance and Monitoring Officer

bryn.roberts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** Consultation has been undertaken with the leaders of the three political Groups of the Council.

### Consultees:

**Background Documents:** Lord Mayoralty Points Allocation

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 1

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Deadline for Report:** 02/09/24

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 1

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Delivery of supported affordable housing at Lowfield Plot A

**Description:** This report will seek approval to develop a vacant plot of land at Lowfield Green for supported housing. The Executive will be asked to approve the development of supported housing at Lowfield Green.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones,  
Sophie Round

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management, Sophie Round

michael.jones@york.gov.uk, Sophie.Round@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** City of York Council is working with North Yorkshire Council, and Humber & North Yorkshire Integrated Care Board on an emerging strategic housing needs assessment which will incorporate the views of current supported living landlords, providers and residents and develop an analysis of future needs for accommodation with support. Consultees: Colleagues across housing services and the wider council, North Yorkshire Council, and the Humber and North Yorkshire Integrated Care Board.

**Consultees:**

**Background Documents:** Delivery of supported affordable housing at Lowfield Plot A

### Call-In

If this item is called-in, it will be considered by the 01/07/24

Corporate and Scrutiny Management Committee on: 01/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Enforcement Policy

**Description:** Purpose of the Report:

The report proposes a new enforcement policy ('the policy') for the council. It is intended to apply to almost all council services, therefore having a much wider scope than the various existing policies.

The policy sets out the general principles officers will apply to achieve compliance with the wide variety of legislation enforced. The policy also sets out instances where a firmer stance, including prosecution, may be considered more appropriate even in the first instance.

Executive will be asked to:

Adopt the policy in order to guide officers and ensure a consistent approach when enforcement activity is undertaken by the council.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

**Wards Affected:** All Wards

**Report Writer:** Matthew Boxall      **Deadline for Report:** 02/09/24  
**Lead Member:** Executive Member for Environment and Climate Emergency  
**Lead Director:** Corporate Director of Place  
**Contact Details:** Matthew Boxall, Head of Public Protection

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Consultation process: On-line 12 week consultation ran in parallel with transport strategy consultation (closed 4 February 2024) Some specific targeting of businesses and other organisations likely to be impacted encouraging them to take part.

Presentations at York Access Forum, York Tourism Advisory Board.

Consultees: Public, Businesses (and business representatives), Enforcement Partners including police and other emergency services. A full list of organisations specifically contacted and encourage to participate contained in the report.  
There were 168 responses in total to the public consultation.

**Consultees:**

**Background Documents:** Enforcement Policy

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance Monitor 1

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell  
**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Chief Finance Officer and S151 Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & Performance Monitor 1

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Prioritisation of Supplementary Planning Documents

**Description:** Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.

The Executive will be asked to:

- Agree the list of prioritised SPDs
- Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.

This item had been postponed to the Executive meeting on 18 July 2024, and has subsequently been postponed to the Executive meeting on 12 September 2024 due to the impact of the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Alison Cooke

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** The preparation of SPDs is subject to the statutory legislation. Consultation will be undertaken in accordance with the Town and Country Planning regulations and the Council's Statement of Community Involvement. An individual consultation strategy will be developed for each SPD to ensure this is appropriately targeted. The draft documents will be subject to a further Executive decision to consider the detail and publish for consultation purposes.



**Consultees:** Consultation will be in accordance with our Statement of Community Involvement. Consultees will be determined using our Planning Policy contact database and targeted to relevant groups, where applicable, and set out in a consultation strategy.

**Background Documents:** Prioritisation of Supplementary Planning Documents  
Prioritisation of Supplementary Planning Documents

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Safer York Partnership Community Safety Strategy

**Description:** Purpose of the Report: The strategy has been approved by Safer York Partnership (Statutory CSP For York). The Council, has a statutory duty under Section 17 of the Crime and Disorder Act 1998 to work in partnership to deliver a strategy to reduce crime and anti-social behaviour in York.

The Executive are asked to note the content of the Strategy and to commit to ensuring that City of York Council will continue to support its delivery through the work of services contributing to each of the Strategic Priorities outlined within the Strategy.

The date for this item has been deferred from 18 July to 12 September 2024, this is an internal governance decision due to the General Election in July and a large number of papers being deferred from June's Executive.

**Wards Affected:** All Wards

**Report Writer:** Jane Mowat

**Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:** Statutory Partners as named in the Strategy

**Consultees:**

**Background Documents:** Safer York Partnership Community Safety Strategy

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/09/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 1 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 02/09/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 1 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 19/09/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Welfare Benefits and Financial Inclusion Outturn Report 2023/24

**Description:** Purpose of Report: This report provides detailed information on the welfare benefit and financial inclusion work undertaken across 2023/24 and the outlook for 2024/25.

The Executive Member will be asked to note the work undertaken to support residents.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker, Head of Customer and Exchequer Services

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

This is an outturn report on work across the 2023/24 year. Any individual initiatives will each have had their own consultation process through the approval process.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/06/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Culture

**Meeting Date:** 24/09/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Acomb Front Street – Phase 2 Design and Costings

**Description:** Purpose of the Report:  
In October 2023, Executive agreed that £570,000 of UK Shared Prosperity Fund monies (UKSPF) be allocated to the development and implementation of the Acomb Front Street Phase 2 Project, including further engagement with residents and businesses.  
In February 2024, the Executive Member for Economy & Transport approved the content of a programme of open public engagement, to seek feedback on costed designs and ideas for the Phase 2 scheme.  
In July 2024, Executive will be provided with feedback from the public engagement exercise and recommended to approve the high level principles and practical next steps for the project, alongside agreeing that a public decision on the final scheme design and costings will be delegated to the Executive Member for Economy & Culture.  
Subject to the necessary delegation approvals at the July Executive meeting, the purpose of this report will be to recommend the final costed designs for Acomb Phase 2 and seek the necessary approvals from the Executive Member to proceed with implementation of the scheme.

Executive will be asked to

- Approve the implementation of the final costed scheme design for Acomb Front Street Phase 2

**Wards Affected:** Acomb Ward; Holgate Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Corporate Director of Place

**Contact Details:** Kathryn Daly

kathryn.daly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The Acomb Front Street Phase 2 public engagement commenced on 26 February 2024 and ran to 24 March 2024. The purpose of the open public engagement work was to test the ideas set out in the Phase 2 project scope and determine the community priorities in the context of the cost and desirability. Learnings from the previous community consultation (Future of Acomb Front Street Study 2021) and community petition July 2023 were also carried forward.

The public engagement sought feedback on :-

- enhancing the area through better placemaking, creating a more people friendly space and reducing the number of bollards
- creating a more accessible destination, with wider, more generous pedestrian crossing points, new accessible toilet facilities and improved blue badge parking
- extending the benefits beyond the high street to better connect local amenities
- longer-term aspirations, including but not limited to looking how to reduce the vehicle dominance in Front Street or the adoption of private frontages

An accessible mix of engagement methods were used to allow for the greatest reach into the community, including in person public meetings/drop-in events, stakeholder meetings and online survey, plus paper-based format.

The community response was tremendous and generated 900 completed surveys, and more than 5,000 comments to be analysed.

The Executive report in July 2024 included a detailed summary of the engagement feedback received to inform the high level principles and next steps for the project.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/07/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 2

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Deadline for Report:** 04/11/24

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 2

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 04/11/24  
Debbie Mitchell

**Lead Member:** Executive Member for Finance, Performance, Major Projects,  
Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,  
Chief Finance Officer and S151 Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 2

### Call-In

If this item is called-in, it will be considered by the **02/12/24**  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell

**Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Chief Finance Officer and S151 Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2025/26 to 2029/30

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2025/26 to 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2025/26 - 2029/30

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2025/26 - 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2025/26

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2025/26

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer and S151 Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25